

BOARD OF WATER SUPPLY

CITY AND COUNTY OF HONOLULU
630 SOUTH BERETANIA STREET
HONOLULU, HI 96843
www.boardofwatersupply.com



August 6, 2020

KIRK CALDWELL, MAYOR

BRYAN P. ANDAYA, Chair
KAPUA SPROAT, Vice Chair
RAY C. SOON
MAX J. SWORD

ROSS S. SASAMURA, Ex-Officio
JADE T. BUTAY, Ex-Officio

ERNEST Y. W. LAU, P.E.
Manager and Chief Engineer

ELLEN E. KITAMURA, P.E.
Deputy Manager and Chief Engineer *llk*

Mr. Steven N. Hancey, President
SubSurface Locators Inc.
P.O. Box 5490
Incline Village, Nevada 89451

USPS TRACKING # **9114 9023 0722 4936 4943 40**
& CUSTOMER RECEIPT For Tracking or inquiries go to USPS.com
or call 1-800-222-1811.

Dear Mr. Hancey:


Subject: Furnishing and Delivery of Subsurface Leak Detectors & Accessories

I am pleased to inform you that the Board of Water Supply (BWS) is awarding you its price schedule contract for the furnishing and delivery of Subsurface Leak Detectors & Accessories. Please review the Contract and all attachments. If it meets with your approval, have an authorized person sign it before a notary public. The following documents must be submitted with the executed Contract:

1. Proof of insurance such as a Certificate of Insurance that includes the Commercial General Liability Insurance, Workers' Compensation and Employer's Liability Insurance, Professional Liability Insurance, and Business Automobile Liability Insurance. **Please note, pursuant to Article 8 of the General Terms and Conditions, The Board of Water Supply and The City and County of Honolulu must be named additional insureds on the Certificate of Insurance.**
2. If your company is a corporation, the corporate seal must be affixed to the signatures of the person(s) signing the Contract. If the corporate seal is not readily available, the notary public must so indicate on the acknowledgement.
3. Evidence of authority of the Contractor's representative to sign the Contract dated within the **last six (6) months** (e.g. a corporate resolution of the Board of Directors or Managers, Members, or Partners).

Please return the executed Contract with the above-mentioned documents to the Board of Water Supply, Procurement Office, Room 201, 630 South Beretania Street, Honolulu, Hawaii, 96843, within 14 days of the date of this letter. If you are unable to provide the above-mentioned documents, the BWS will not be able to enter into a contract with you. Should you require clarification or if you have any questions, please contact the Procurement Office at 748-5071. Thank you for expressing an interest in working with the BWS.

Very truly yours,


ERNEST Y. W. LAU, P.E.
Manager and Chief Engineer

RN EW KH

Enclosure

HONOLULU BOARD OF WATER SUPPLY (BWS) REQUEST FOR SOLE SOURCE

DATE: JULY 9, 2020

TO: ERNEST Y. W. LAU, P.E.
MANAGER AND CHIEF ENGINEER

VIA: KATHRYN-JEAN HOFFMAN
PROCUREMENT AND SPECIFICATIONS SPECIALIST VI

FROM: MICHAEL FUKE
PROGRAM ADMINISTRATOR
FIELD OPERATIONS

SUBJECT: REQUEST FOR SOLE SOURCE AWARD

Pursuant to Section 103D-306, of the Hawaii Revised Statutes (HRS) and Subchapter 9, Chapter 3-122 of the Hawaii Administrative Rules, I am requesting that a sole source award be approved to the following:

SubSurface Locators Inc.
P.O. Box 5490
Incline Village, Nevada 89450

Amount of the Contract: Price Schedule – See Exhibit A

Term of the contract: Initial term of two (2) years with one (1) possible twelve (12) month extension.

Prior Sole Source Contract numbers and dates: Sole source contracts from 2004 – 2020

Description of goods to be purchased:

See Exhibit A – 2020-2022

Explanation how the unique features, characteristics or capabilities are required for BWS use:

The Board of Water Supply has been using the LD-12 Water Leak Detectors, LD-15 Leak Survey Equipment, DigiCorr Correlator System and the ZCorr Correlating Loggers for more than twenty (20) years for leak detection work. There are a high number of loggers that are still in use that are deployed in strategic locations such as slide areas. Additionally, the Water Resources and Customer Care Divisions utilize the leak detector and leak survey equipment as part of their programs. To insure continuity in data gathering, as components in the system reach the end of their service life, it is important to obtain replacement equipment that is compatible with our current equipment. The LD-12 Detectors, LD-15 Survey Equipment, DigiCorr Correlators and the ZCorr Loggers are the only equipment that are compatible.

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Ernest Y. W. Lau, P.E.

July 9, 2020

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SubSurface Locators Inc. is the sole authorized distributor for the equipment to be purchased. Also, they are the only authorized distributor able to provide professional training, technical support and repairs for the equipment to be purchased.

Other possible sources for the goods

None

I certify that the information provided above is to the best of my knowledge, true, correct and that the goods described above are available through only one (1) source.


Direct Questions to: Michael Fuke

Phone: (808) 748-5505



Requestor

7/9/2020
Date



Division Head

7/9/2020
Date


Posting dates pursuant to Hawaii Administrative Rules Section 3-122-82: JUL 28 2020 to AUG 5 2020

REVIEWED AS TO PROCUREMENT FORM:


KATHYRN-JEAN HOFFMAN
Procurement & Specifications Specialist VI
8/5/2020
DATE

CERTIFIED AS TO AVAILABILITY OF FUNDS:

(C21552501) Price schedule


FINANCE
7/21/20
DATE

APPROVED AS RECOMMENDED/ NOT APPROVED:


ERNEST Y. W. LAU, P.E.
Manager and Chief Engineer
8/5/2020
DATE
RN KH

Attachment

It:kk



#20-48

**BOARD OF WATER SUPPLY
CITY AND COUNTY OF HONOLULU**

7/28/2020
(Date Notice Posted)

NOTICE OF INTENT TO ISSUE A SOLE SOURCE AWARD

The Chief Procurement Officer is reviewing a request to make a sole source award to SubSurface Locators Inc. to purchase ZCorr Correlating Loggers, DigiCorr Correlating Loggers, LD-12, LD-15, and LD-18 Professional's Leak Survey Instruments.

The award shall be made to:

Name of Vendor: SubSurface Locators Inc.

Address of Vendor: P.O. Box 5490
Incline Village, Nevada 89450

Cost: Price schedule

Direct any inquiries to: Kathy-Jean Hoffman

Address: Board of Water Supply
Procurement Office
630 S. Beretania St.
Honolulu, HI 96843

Telephone No.: (808) 748-5151

Email: FN_Procurement@hbws.org

Submit written objection(s) to this Notice of Intent to Issue a Sole Source Award contract within seven (7) calendar days from the date this notice was posted to:

Manager and Chief Engineer
Board of Water Supply
630 S. Beretania St., Room 201
Honolulu, HI 96843

Telephone No. (808) 748-5151

Sole Source Reference No.: BWS 21-01-SS

SubSurface Leak Detection
P.O. Box 5490
Incline Village, NV 89451
Office Phone: (775) 298-2701 FAX: (775) 298-2702
www.subsurfaceleak.com

May 6, 2020

Mr. Steve Omiya
Honolulu Board of Water Supply
630 So. Beretania St.
Honolulu, HI 96843

Dear Mr. Omiya:

This letter is our confirmation that there is only one source in Hawaii and the entire U.S. for purchasing our products:

LD-12 Professional's Water Leak Detector
LD-15 Professional's Leak Survey Instrument
LD-18 Digital Water Leak Detector
DigiCorr Digital Correlating System
ZCorr Correlating Loggers System

The sole source for the manufacturing of, as well as purchasing these products in the entire United States is:

SubSurface Locators Inc.
P.O. Box 5490
Incline Village, NV 89450
(775) 298-2701

Only our employees are able to offer professional training, technical support, and repairs for the above leak detectors in the U.S. Please direct your inquiries and purchases for our products to SubSurface Locators Inc. only.

Sincerely,

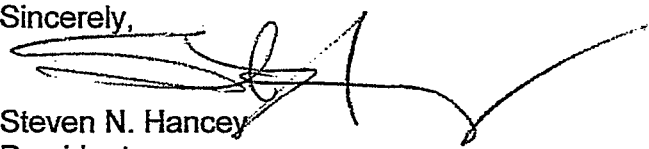

Steven N. Hancey
President

EXHIBIT A

SubSurface Locators Inc.
P.O. Box 5490
Incline Village, NV 89450
Phone: (775) 298-2701
Fax: (775) 298-2703

2020 - 2022 Price List for Leak Detectors & Accessories

Item	Product	Price
LD-12	Complete LD-12 Professional's Water Leak Detector including: Amplifier, Ground Microphone, Handswitch, 40 inches Sensor Cable, Magnet Base, 39 inches Contact Rod, 10 mm Nutdriver, Aviation-Grade Stereo Headphones, Padded Case for Amplifier, ABS Plastic Heavy-Duty Carrying Case, and Instruction Manual	\$ 3,695.00
	Complete LD-12 with 6 foot cable (same as item 1 but with longer cable)	\$ 3,730.00
	LD-12 Ground Microphone and Handswitch w/ Std Cable (6' cable same price)	\$ 625.00
	Magnet Base Accessory	\$ 85.00
	3-Section Contact Rod	\$ 85.00
LD-15	Complete LD-15 Professional's Leak Survey Instrument including: Amplifier, Sensor with 9.75 Ft Cable, Padded Carrying Case, Aviation-Grade Headphones, Ground Plate, ABS Plastic Carrying Case, 40 inches Belt, and Instruction Manual	\$ 3,750.00
	40 Inches Long Rod (Single Piece, Stainless Steel)	\$ 75.00
	60 Inches Long Rod (Single Piece, Stainless Steel)	\$ 95.00
	Steel Base and Threaded Adaptor for Long Rods	\$ 30.00
	High Sensitivity Sensor & Magnet with 9.75 ft Cable	\$ 750.00
LD-18	Complete LD-18 Digital Water Leak Detector including: Digital Amplifier, Ground Microphone, Handswitch, 40 inches Sensor Cable, Magnet Base, 10 mm Nutdriver, Aviation-Grade Stereo Headphones, Padded Case for Amplifier, Belt, USB Cable, PC Software, ABS Plastic Carrying Case, and Instruction Manual	\$ 5,995.00
	LD-18 Ground Mic & Handswitch with Cables & Connector	\$ 890.00
	High Sensitivity Sensor & Magnet with 9.75 ft Cable	\$ 750.00
	Magnet Base Accessory	\$ 85.00
	LD-12/15/18 David Clark Headphones	\$ 285.00
Zcorr	Complete ZCorr Correlating Loggers System with 8 Loggers, including: 1 Docking Station, 8 Loggers, USB Cable for PC, PC Software, and Instruction Manual.	\$ 15,995.00
	Zcorr Docking Station (ZCR-013)	\$ 2,950.00
	Zcorr Logger (ZCR-021)	\$ 2,100.00
	Zcorr Data Cable (CBL-015)	\$ 170.00

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DigiCorr	DigiCorr Digital Leak Noise Correlator including: Red and Blue Field Service Units, 2 DigiCorr Accelerometers, 1 Data Transceiver, Koss QZ/99 Headphones, PC Software, 6 ft Serial Cable, Serial/USB Adaptor, 3 AC/DC Power Adapters, 3 Whiplash Antennas and Instruction Manual.	\$ 15,950.00
	Field Sensor Unit (Red or Blue)	\$ 3,630.00
	Data Transceiver	\$ 1,575.00
	DigiCorr Accelerometer	\$ 725.00
	Whiplash Antenna	\$ 55.00
	Roof Mount Antenna	\$ 95.00
	Transceiver Power Cord (PWR-025)	\$ 35.00
	FSU Power Supply (PWR-002)	\$ 55.00



**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs

Vendor Name: **SubSurface Locators Inc.**

DBA/Trade Name: **SubSurface Locators Inc.**

Issue Date: **08/06/2020**

Status: **Compliant**

Hawaii Tax#:

New Hawaii Tax#:

FEIN/SSN#:



UI#:

No record

DCCA FILE#:

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	The entity is compliant with DLIR requirement
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**BOARD OF WATER SUPPLY
Certificate of Availability of Funds**

The attached contract for:
2020-2022 PRICE LIST FOR LEAK DETECTORS AND ACCESSORIES

SUBSURFACE LOCATORS INC

SOLE SOURCE AWARD
PRICE SCHEDULE CONTRACT

is hereby approved as to availability and designation of funds, and certification is hereby made that there is a valid appropriation from which expenditures to be made under said contract may be made and that sufficient unencumbered funds are available in the Treasury of the City and County of Honolulu to the credit of such appropriation to pay the amounts of such expenditures when the same become due and payable.

CONTRACT NO. C21552501

HONOLULU, HAWAII

FUND

Date

7/21/20

BWS
OPERATING

ACCOUNT NO.

PRICE SCHEDULE

[Signature]
for Waterworks Controller

*Mr
7/21/20* *[Signature]*