

HONOLULU BOARD OF WATER SUPPLY (BWS) REQUEST FOR SOLE SOURCE

DATE: MAY 12, 2020

TO: ERNEST Y. W. LAU, P.E.
MANAGER AND CHIEF ENGINEER

VIA: KATHRYN-JEAN HOFFMAN
PROCUREMENT AND SPECIFICATIONS SPECIALIST VI

FROM: MICHAEL FUKE
PROGRAM ADMINISTRATOR
FIELD OPERATIONS

SUBJECT: REQUEST FOR SOLE SOURCE AWARD

Pursuant to Section 103D-306, of the Hawaii Revised Statutes (HRS) and Subchapter 9, Chapter 3-122 of the Hawaii Administrative Rules, I am requesting that a sole source award be approved to purchase the following:

Vendor Name & Address:

SubSurface Locators Inc.
P.O. Box 5490
Incline Village, Nevada 89450

Amount of the Contract: \$39,090.00. Funding for purchase is from Item No. 5525.1270 . EQ 20

Term of the contract: Single purchase

Prior Sole Source Contract numbers and dates: Sole source contracts from 2004 - 2020

Description of goods to be purchased:

See attached Exhibit A

Explanation how the unique features, characteristics or capabilities are required for BWS use:

The Board of Water Supply has been using the LD-15 Leak Survey Equipment and the ZCorr Correlating Loggers for more than twenty (20) years for leak detection work. There are a high number of loggers that are still in use that are deployed in strategic locations such as slide areas. Additionally, the Divisions of Water Resources and Customer Care utilize the leak detector and leak survey equipment as part of their programs. To insure continuity in data gathering, as components in the system reach the end of their service life, it is important to obtain replacement equipment that is compatible with our current equipment. The LD-15 Survey Equipment, and the ZCorr Loggers are the only equipment that are compatible.

SubSurface Locators Inc. is the sole authorized distributor for the equipment to be purchased. Also, they are the only authorized distributor able to provide professional training, technical support and repairs for the equipment to be purchased.

Other possible sources for the goods

None

I certify that the information provided above is to the best of my knowledge, true, correct and that the goods described above are available through only one (1) source.

Direct Questions to: Michael Fuke

Phone: (808) 748-5505

Michael Fuke

Requestor

5/12/2020

Date

Michael Fuke

Division Head

5/12/2020

Date

Posting dates pursuant to Hawaii Administrative Rules Section 3-122-82: MAY 15 2020
to MAY 23 2020

REVIEWED AS TO PROCUREMENT FORM:

[Signature]
KATHRYN-JEAN HOFFMAN
Procurement & Specifications Specialist VI

5/26/20 RN
Date

CERTIFIED AS TO AVAILABILITY OF FUNDS: 2020-820-3021

[Signature] 5/15/20
FINANCE RN Date

APPROVED AS RECOMMENDED/ NOT APPROVED:

[Signature]
ERNEST Y. W. LAU, P.E.
Manager and Chief Engineer

5/20/2020 RN
Date

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EXHIBIT A

SubSurface Locators Inc.

P.O. Box 5490

Incline Village, NV 89450

Phone: (775) 298-2701

Fax: (775) 298-2703

Quotation

To: Honolulu Board of Water Supply
Steve Omiya
630 South Beretania Street
Honolulu, HI 96843
(808) [REDACTED] Cell
[REDACTED]

Date: 5/12/2020
Quote No.: 2627

ITEM NO.	QTY	DESCRIPTION	UNIT PRICE	TOTAL
1	2	ZCorr Correlating Loggers System including: - 8 no. ZCorr Digital Correlating Loggers - 1 no. DZ-8 ZCorr Docking Station capable of supporting up to 8 ZCorr Loggers - Operating Instruction Manual - ZCorr PRO software (requires PC computer with 64 Megabytes RAM, 166 Mega Hz Pentium and Available USB port) - USB 2.0 Cable for Attaching the Docking Station to a PC Computer	\$15,795.00	\$31,590.00
2	2	LD-15 Professional's Leak Survey Instrument Including: - Amplifier with Meter Display, Volume Control, ON/OFF Mute Switch, and High/Low Filter Switch - High Sensitivity Sensor and 9.75 ft Long Cable - Padded Carrying Case and Waist Belt - David Clark Aviation-Grade Stereo Headphones - Base Plate for Listening on Asphalt or Concrete - ABS Plastic Carrying Case with Custom Foam - Instruction Manual (Laminated Reference Guide) UPS Freight Included No Sales Tax (SubSurface Locators Inc. Does Not Collect or Pay Sales Tax in the State of Hawaii)	\$3,750.00	\$7,500.00
<u>Total Price:</u>				<u>\$39,090.00</u>

Terms: 1. FOB Destination
2. Payment Net 30 Days
3. Warranty 1 Year, All Parts & Labor
4. This Quote is Valid for 30 Days.

General Manager
Steven N. Hancey

SubSurface Leak Detection
P.O. Box 5490
Incline Village, NV 89451
Office Phone: (775) 298-2701 FAX: (775) 298-2702
www.subsurfaceleak.com

May 6, 2020

Mr. Steve Omiya
Honolulu Board of Water Supply
630 So. Beretania St.
Honolulu, HI 96843

Dear Mr. Omiya:

This letter is our confirmation that there is only one source in Hawaii and the entire U.S. for purchasing our products:


LD-12 Professional's Water Leak Detector
LD-15 Professional's Leak Survey Instrument
LD-18 Digital Water Leak Detector
DigiCorr Digital Correlating System
ZCorr Correlating Loggers System

The sole source for the manufacturing of, as well as purchasing these products in the entire United States is:

SubSurface Locators Inc.
P.O. Box 5490
Incline Village, NV 89450
(775) 298-2701

Only our employees are able to offer professional training, technical support, and repairs for the above leak detectors in the U.S. Please direct your inquiries and purchases for our products to SubSurface Locators Inc. only.

Sincerely,


Steven N. Hancey
President



**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs

Vendor Name: **SubSurface Locators Inc.**

DBA/Trade Name: **SubSurface Locators Inc.**

Issue Date: **05/26/2020**

Status: **Compliant**

Hawaii Tax#:

New Hawaii Tax#:

FEIN/SSN#:



UI#:

No record

DCCA FILE#:

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	The entity is compliant with DLIR requirement
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information